



**COURTENELL**  
Issue Number 123  
June 2016  
Published bi-monthly

# Your Safety Matters

*This information letter is distributed to those people who are ensuring that their workplace is safe and healthy. This includes members of Health & Safety Committees, Health & Safety Representatives, Safety Officers, Supervisors, Managers and Directors. "Your Safety Matters" (formerly "Committee Member") is a free information letter which has been distributed since 1996.*



## Preventing Slips and Trips

*The SafeWork Australia checklist Preventing Slips & Trips at Work is an excellent tool that HSRs, or H&S Committee members, and Supervisors can use to find slip and trip hazards in their workplace.*

*This checklist is attached to Safework Australia's publication, [Slips and Trips at the Workplace Fact Sheet](#). Slips and trips are a common cause of workplace injury; injuries such as, cuts, bruises, fractures, sprains, hip and back injuries.*

- The **first step** towards preventing slip and trip injuries in your workplace is to find (identify) the hazards - places and situations where slips or trips could happen.
- The **second step** towards preventing slips and trips is to assess the risks of those hazards. And the **third step** would be how to eliminate or control the risks.

However "*If, after identifying a hazard, you already know the risk and how to control it effectively, you may simply implement the controls*" (see page 5 Code of Practice How to Manage WHS Risks)

We recommend that you download and look at SafeWork's Fact Sheet. It has lists of slip and trip hazards, their risks, and well established and accepted control measures you can use to control them.

- And the **fourth step** in preventing slips and trips is to review the control measures you have used to ensure they are working as planned.

Go to [courtenell.com.au](http://courtenell.com.au) to download  
a PDF copy of this issue of YSM.



*This publication provides general information about WHS. It is not a legal opinion and does not represent a comprehensive statement of the law to be applied to a particular problem.*